FCS**TableMaker**

2.03

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Installation

To install FCSTableMaker you simply drag it to the folder that contains your copy of QuarkXpress™ 3.1 or later. The next time you open Xpress all of FCSTableMaker's functions will be available from a submenu in the Utilities menu of Xpress. Please note that FCSTableMaker 2.0 is incompatible with QuarkXpress™ 3.0.

General Considerations

In all the measurement fields of dialog boxes the default units are those defined by the user in the Xpress General Preferences dialog box. You can enter any measurement units you like, such as mm, ", c, etc, just like in any other Xpress measurement field.

All boxes (text or picture) and rules drawn by FCSTableMaker are created with the same default values as those defined in the current document. To change these default values, please double-click on the corresponding tool icon of Xpress' toolbox palette.

FCSTableMaker uses approximately 60K of RAM. Be careful of running out of memory when opening complex documents. If there is not sufficient memory allocated for Xpress when you run this XTension (or any other for

that matter) and dialog boxes do not redraw properly (they appear to be transparent), save and quit from Xpress, allocate more memory, and restart Xpress.

Every item this XTension creates is a standard QuarkXpress object, so that you may open a document created with FCSTableMaker without the XTension installed. All rules, boxes, tab settings, etc are normal Xpress items and you do not need FCSTableMaker to edit, delete, or print these items.

This XTension is multilingual, and at this time it only supports English and Spanish versions of QuarkXpress. If it is used in any other language it defaults to English. If you would like to see your language added, just send us a translation of all dialog box items and menus, and we will add the language to FCSTableMaker.

Menu Commands

Centered Guides

   This menu command simply creates two guide lines, one vertical and the other horizontal, on the exact center of the page or the page margins. If you choose "Center in margins" the guidelines will be centered inside the page margins, and if you choose "Center in page" the guides will be centered in the page. This command can be used on normal or master pages.

   The guides created by this command will be locked in place and can't be moved, but they can be deleted by option-clicking on the rulers of Xpress, or by choosing "Delete all guides" (see bellow).

Delete all guides

This command deletes all guides from the current page. It will delete the guides created by FCSTableMaker and those added manually.

Create grids...

```
                    Create Grid
Columns:    [3   ]        Rows:    [5   ]
Gutter:     [15  pt]      Gutter:  [15  pt]
─────────────────────────────────────────
☒ Create boxes        ☒ Use page margins
   ◉ Text   ○ Graphic      [  OK  ]  [Cancel]
```

This menu command automatically creates gridlines, and optionally text or picture boxes, in columns and rows. This command can be used on normal or master pages. The minimum number of columns or rows is 1.

If "Use page margins" is turned on, the columns and rows will be created inside the page margins. If this option is turned off the columns will span the entire page.

If "Create boxes" is checked FCSTableMaker will automatically create text or picture boxes in each column and row.

The guides created by this command will be locked in place and can't be moved, but they can be deleted by option-clicking on the rulers of Xpress, or by choosing "Delete all guides" (see bellow).

TableMaker...

```
≣≣≣≣≣≣≣≣≣≣≣≣≣≣≣≣≣≣≣ Table maker ≣≣≣≣≣≣≣≣≣≣≣≣≣≣≣≣≣≣≣
Columns: 4          First Tab: 80 pt         Last Tab: 0 pt
```

⊠ Tabs   Distance to rules: 5 pt   ⊠ Create rules
↲ ○ Left   Rule thickness: 1 pt
↓ ○ Centered   ⊠ Create Style sheet   Rule height:
↴ ○ Right   New style   ○ Box   Above: 0 pt
↓ ○ Decimal   ◉ Text   Bellow: 0 pt
↓ ○ Comma
↴ ◉ Align On: ,   [Test]   [[Do it]]   [Cancel]

This command is available only if a text box is selected with the hand tool, and all settings will be applied to the selected portion of text. This command will maintain all text and paragraph formatting except for tab placement.

In "Columns" you enter the number of columns to be separated by tabs. The "First Tab" is the amount of space to leave before the first tab, and "Last Tab" is the amount of space between the last tab and the end of the text box. "Distance to rules" is the amount of space between a vertical line and its corresponding tab.

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"Create rules" will create a grouped set of vertical rules. These rules can span from the top to the bottom of the current text box, or just the selected text. The horizontal placement of the rules depends on the number of columns selected and the margin settings. The rules will have the attributes (color, etc) defined by the default orthogonal line, but the thickness is specified in the "Rule thickness" field. To change the default line double click the orthogonal line tool in the toolbox palette.

The length of the rules will depend on the options selected under "Rule height". If you select "Box" the rules will span from the top to the bottom of the current text box. If you select "Text" the rules will span from the top to the bottom of the selected range of text. You may adjust the starting and ending points of the rules with the "Above" and "Below" fields. For example, if you type "10 pt" in the "Above" field, the rules will start 10 points above the selected text, if you type "10 pt" in the "Below" field, the rules will end 10 points bellow the selected text. You may also type negative amounts in these fields.

If you want to use Quark's "Paragraph rule" feature, we recommend that you define these horizontal rules before you use TableMaker. If the paragraph rules are already defined when you call TableMaker, and you select "Text" and type 0 into the "Above" and "below" fields, FCSTableMaker will create vertical rules that span from the topmost paragraph rule to the bottommost paragraph rule of the selected text range. If these paragraph rules

are not defined, FCSTableMaker will create rules spanning the selected text range.

The "Tabs" check box turns off and on the creation of tabs, so that with this option turned off the XTension will only create the vertical rules. You may also choose the type of tab alignment to use. In all cases but centered, the tab is separated from the vertical line by the amount specified in "Tab distance to rules". If you use centered tabs, this distance is ignored, and the tab is centered between the two vertical rules.

"Create Stylesheet" will define a new text style with the name that you type bellow. The stylesheet will maintain all previous character and paragraph formatting, plus the tab settings created by FCSTableMaker. If a stylesheet with the same name already exists, a beep will sound, and you will be asked to enter a different name.

When you click on the "Test" button, FCSTableMaker will create the table, but the dialog window will remain open so you may try new settings by clicking on "Test" as many times as you wish. When you are satisfied with the settings click on "Do it" to create the final table and close the dialog box. Clicking on "Cancel" will close the dialog box and undo any testing you have tried. Several examples with different settings are shown on the following page.

Cols: 5	Rules: Yes	First: 30mm	Last: 0 mm	Tabs: Right	Dist: 2 mm	Rule type: Box
Left margin	1234	5678	9012	3456	7890
Left margin	34	78	12	56	90

Cols: 5	Rules: Yes	First: 30mm	Last: 0 mm	Tabs: Right	Dist: 2 mm	Rule type: **Text**
Left margin	1234	5678	9012	3456	7890
Left margin	34	78	12	56	90

Cols: 5	Rules: Yes	First: 30mm	Last: 0 mm	Tabs: Right	Dist: 2 mm	Rule type: **Text**
Left margin	1234	5678	9012	3456	7890
Left margin	34	78	12	56	90

Cols: 5	Rules: Yes	First: 30mm	Last: 0 mm	Tabs: Right	Dist: **5** mm	Rule type: Box
Left margin	1234	5678	9012	3456	7890
Left margin	34	78	12	56	90
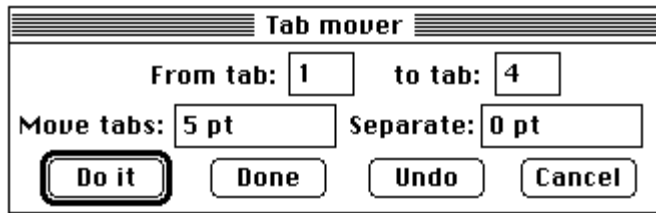
Cols: 5	Rules: Yes	First: 30mm	Last: 0 mm	Tabs: **Center**	Dist: 2 mm	Rule type: Box
Left margin	1234	5678	9012	3456	7890
Left margin	34	78	12	56	90

Cols: 5	Rules: Yes	First: 30mm	Last: **20** mm	Tabs: Right	Dist: 2 mm	Rule type: Box
Left margin	1234	5678	9012	3456	7890	Right Mrg.
Left margin	34	78	12	56	90	Right Mrg.

TabMover...

```
┌─────────────────────────────────────────────┐
│ ═══════════════════ Tab mover ═══════════════ │
│                                               │
│      From tab: │1│    to tab: │4│            │
│                                               │
│ Move tabs: │5 pt│       Separate: │0 pt│     │
│                                               │
│   ( Do it )    ( Done )   ( Undo )  ( Cancel )│
└─────────────────────────────────────────────┘
```

   This command will move selected tabs a specified distance, or it will separate the distance between tabs. The tabs must be already defined for this command to work properly. See "Table Maker" above. First you must select the tabs you want to operate on with the fields "From tab" and "to tab". Tabs are counted from left to right, starting at number 1 with a maximum of 20 tabs.

   A positive distance in "Move tabs" will move the selected tabs to the right, while a negative number will move them to the left.

   A positive number in "Separate" separates each of the selected tabs by the specified distance. For example, if you type "5 pt" in "Separate" the first tab will move 5 pts to the right, the second 10 pts, the third 15 pts and so on. A negative number will join the tabs together.

The "Do it" button will apply the tab moving function to the selected text. This is a cumulative function. Each time you click on "Do it" the tabs will be moved by the selected amounts. When you click on "Done" the dialog box will close without moving the tabs any more. The "Undo" button will only undo the last movement done by "Do it", if you want to undo all the movements click on "Cancel".

Several examples are shown below, where the first line has the original settings, and the second line after Tab Mover has been used.

From: 2   To: 4   Move: **5** mm   Sep: 0 mm

Before	1234	5678	9012	3456	7890
After Tab Mover	1234	**5678**	**9012**	**3456**	7890

From: 2   To: 4   Move: **-5** mm   Sep: 0 mm

Before	1234	5678	9012	3456	7890
After Tab Mover	1234	**5678**	**9012**	**3456**	7890

From: 2   To: 4   Move: 0 mm   Sep: **-3** mm

Before	1234	5678	9012	3456	7890
After Tab Mover	1234	**5678**	**9012**	**3456**	7890

From: 2   To: 4   Move: 0 mm   Sep: **3** mm

Before	1234	5678	9012	3456	7890
After Tab Mover	1234	**5678**	**9012**	**3456** 7890	

Save Preferences...

   This menu command will save the settings of all FCSTableMaker's functions to disk. The next time you open Xpress all the functions of FCSTableMaker will be set to the last setting you used before you selected "Save Preferences".

Show Palette

Centered guides   Create grid   Delete all guides   TabMaker   TabMover
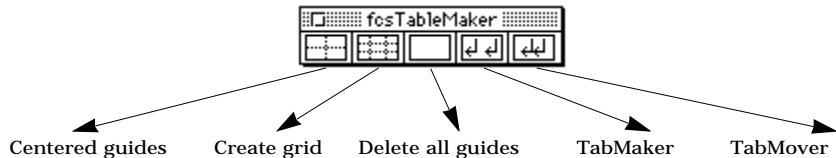
   The floating palette has five buttons that correspond to the five main functions of FCSTableMaker. If you Option-click the "Centered guides" button, page-centered guides will be created; if you Command-click this button, margin-centered guides will be created. Clicking the blank button will delete all guides.

   Clicking on any of the remaining three buttons will bring up the normal dialog box that corresponds to that function. If you Option-click one of these buttons the last setting used by that function will be applied.

Suggestions

If you have any suggestions as to how we can improve this documentation, the XTension's interface, or any new features you would like to see added, please let us know by FAX or CompuServe™ if possible.

We are open to suggestions regarding this XTension, and we are also disposed to develop new XTensions, just give us the ideas and we will try to please you.

How to get in contact with us

Please send us your registration card since that will allow us to offer you bug fixes and future upgrades. If you commonly use email, give us your electronic address, this will allow us to send you bug fixes and small upgrades for free.

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